



## Prime Time Cheer & Dance Registration Policy

### Registration Agreement

This registration agreement is an agreement between you, the team/organization named in your account, and PRIME TIME CHEER & DANCE which governs the terms and conditions which PRIME TIME CHEER & DANCE will conduct the event. By signing this agreement you agree to be bound to the terms and conditions of this agreement along with PRIME TIME CHEER & DANCE rules, regulations and policies listed here and on PRIME TIME CHEER & DANCE website. As the responsible party for this registration and team/organization named above, I acknowledge that I have read the payment policies, weather related policy and cancellation policy governing events hosted by PRIME TIME CHEER & DANCE. Furthermore, I fully understand the financial responsibilities associated with this registration and accept liability for any and all debts incurred as a result of this registration.

Prime Time Cheer & Dance reserves the right to close, combine, or open divisions at any time leading up to each event.

A division change fee of \$100 will be charged for any division changes made after the “On Time” registration deadline.

Division changes will be allowed up until 1(one) week before the event. **NO EXCEPTIONS.**

All roster changes must be completed one week before the competition.

Payment, Team Roster, and waivers must be received by Thursday **ONE WEEK** before the event for the team to be included in the random drawing for the Performance Order. If you plan to pay your balance out at event (must be 2 weeks out), please email [ksamuels@ptcheeranddance.com](mailto:ksamuels@ptcheeranddance.com) to be accounted for.

If a team is not paid in full by this deadline, the team will not be added to the performance schedule, and any funds received will be forfeited. The final performance schedule will be released to coaches on Monday before the event.

Changes to the final performance order will be at the discretion of Prime Time Cheer & Dance staff **Not Guaranteed**

All participants must have a waiver signed by their legal guardian to attend Prime Time Cheer & Dance events. Waivers are sent via email through your program's registration account.

### **Crossover Policy**

Prime Time Cheer & Dance allow cheer and dance participants to perform for more than one team and/or additional performances within the same organization. Each participant must pay the full registration fee for the first performance and the next performance will be discounted.

If a member of one organization crosses over to a new organization (e.g.: School and All-Star team), then the participant must pay the FULL registration fee for BOTH organizations. Registration must indicate all crossover information and payment.

Prime Time Cheer & Dance will do its best to allow 20 minutes between performances; however, cannot guarantee separations between warm-up times, awards ceremonies, or for coaching conflicts.

### **Refunds and Cancellations**

1. No Refunds will be offered for a No-Show or Scratch at a competition regardless of the circumstance. Any payment made by you will be retained by PRIME TIME CHEER & DANCE as damages to pay for the costs and expenses that PRIME TIME CHEER & DANCE incurs in such cancellation. No refund will be made if your team withdraws within (13 days) of the competition regardless of the issue. Trophies and awards have already been ordered.

#### **CANCELLATIONS**

All team cancellations must be submitted in writing two (2) weeks prior to the event date noted above. Email registration coordinator at [ksamuels@ptcheeranddance.com](mailto:ksamuels@ptcheeranddance.com)

- Texts will NOT be accepted for changes or cancellations.
- Any cancellations made after the event specified final payment due date are non-refundable.
- Cancellations will not be accepted, processed, or refunded if a cancellation notification is not received in the designated time period.

#### **REFUNDS**

- Refunds will be processed and paid (if applicable) after the event is over.
- 100% Refund - Teams/Athletes that cancel prior to 60 days prior to the event date.
- 75% credit to another event in the season if canceled 1 month prior to the event date.
- 50% credit to another event in the season if canceled 2 weeks prior to the event date.
- No refund if canceled 13 days prior to the event date.

Any hotel reservations made through PRIME TIME CHEER & DANCE or its affiliates are non-refundable and non-transferable.

### **Account Standings**

All accounts must be in good standing for the team to attend the event. Teams whose accounts are not in good standing will not be eligible for a bid.

### **Inclement Weather Policy**

It is rare that PRIME TIME CHEER & DANCE cancels an event. However, if PRIME TIME CHEER & DANCE cancels an event and it is not rescheduled, your team will receive a FULL Refund. In case of inclement weather you can check our website for weather updates. If the facility is open, the event will go on. Please make any necessary travel arrangements so that you will not have any problems making it to the event on time. No special favors or performance times will be granted to those who arrive late for any reason (weather or otherwise). Furthermore, no refunds will be given on any PRIME TIME CHEER & DANCE expenses. Please keep an eye on the local and national weather forecasts so that you are prepared for any inclement weather.